

# Tax File Number Notification

Before providing your Tax File Number (TFN), please read the information below which outlines important information regarding the collection of your tax file number.

Please complete these instructions in **BLACK INK** using **CAPITAL LETTERS**.

## 1 Member details

Account number	<input type="text"/>	Date of birth	<input type="text"/>	/	<input type="text"/>	/	<input type="text"/>		
Title	<input type="text"/>	Surname	<input type="text"/>						
Given name(s)	<input type="text"/>								
<b>Current residential address</b>									
Unit No	<input type="text"/>	Street No	<input type="text"/>						
Street name	<input type="text"/>								
Suburb	<input type="text"/>					State	<input type="text"/>	Postcode	<input type="text"/>

## 2 Tax file number

Tax File Number	<input type="text"/>	<input type="text"/>	<input type="text"/>
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## 3 Member declaration

I have read and understood all the reasons in which the trustee may use my TFN.

I understand that any personal information provided in this form will be handled in accordance with the Trustee's privacy policy, available at [ioof.com.au/privacy](http://ioof.com.au/privacy).

Member full name	<input type="text"/>															
Member signature	<input type="text"/>										Date	<input type="text"/>	/	<input type="text"/>	/	<input type="text"/>

# Tax File Number Notification

## TFN Notification – Important Information

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### What if IOOF does not hold your TFN?

If we do not hold your TFN, by law we will be unable to accept contributions from you. This includes all spouse contributions and personal contributions (as all personal contributions are treated as not deductible until you notify the trustee to change their status to deductible). If you make personal or spouse contributions and have inadvertently not provided the trustee with your TFN, the contributions will not be credited to your account and must be refunded to you within 30 days (less any permissible deductions) unless you provide your TFN in the meantime.

### What will IOOF use your TFN for?

Under superannuation law, IOOF as trustee is required to ask you for your TFN. If you provide your TFN to us, we will only use it for legal purposes such as providing it to the ATO for the purpose of calculating any excess contributions tax, providing it to another superannuation provider if your account balance is rolled over (unless you ask us not to), identifying your superannuation benefits where other information is insufficient or calculating tax on benefit payments you may be entitled to. It may also be difficult to find your superannuation benefits if you change address without notifying your fund or to amalgamate any multiple superannuation accounts. These purposes may change in future.

### What if you do not want to provide your TFN?

It is not an offence if you choose not to provide your TFN but providing it has advantages:

- we will be able to accept all permitted contributions
- other than the tax that may ordinarily apply, you will not pay more tax than you need to; and
- it will be easier to find different super accounts in your name.

**For more information, please contact us or the ATO Superannuation Helpline on 13 10 20.**

Please forward all correspondence and queries to

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